# IN-SERVICE TRAINING INSTRUCTIONAL SYSTEM



## **CORE COMPETENCIES**

An officer should be able to exhibit the following relevant knowledge, skills, and attitudes with regard to the telecourse subject matter:

- 1. Recognize incident impact on agency, personnel, and community.
- 2. Identify the at-risk stakeholders.
- 3. Execute key policies and procedures.
- Exercise effective communication techniques by sharing information, limiting access, and establishing access.
- 5. Organize framework by assigning tasks and establishing accountability.
- 6. Achieve collaboration among response community.
- 7. Identify recovery issues by establishing public messaging and relations plan.

#### **INSTRUCTOR TRAINING**

Trained Instructors are to be able to accomplish the following:

- 1. Use the POST video resources to create a comprehensive agency training plan.
- 2. Satisfy POST CPT requirements using the POST video assets.
- 3. Understand scope and requirements of the legislatively mandated training.
- 4. Utilize facilitation skills that ensure an environment conducive to learning.
- 5. Maintain training records and archive training resources.
- 6. Comply with POST certification requirements.
- 7. Create a team of trained supervisors to deliver POST-certified training.

## TRAINING NEEDS

Commission-developed telecourses may be used to satisfy CPT requirements in the following topical areas:

- 1. Leadership, Ethics, and Professionalism
- 2. Training Skills
- 3. New Laws / Search and Seizure Update / Recent Court Decisions
- 4. Officer Survival Techniques
- 5. Emerging Concepts, Procedures, and Technologies
- 6. Discretionary Decision Making
- 7. Civil Liability-Causing Subjects
- 8. Legislative Mandates
- 9. Contemporary Law Enforcement Subjects (e.g., K-9, Animal Cruelty, etc.)
- 10. Community Outreach

#### **DESIGN METHODOLOGY**

A telecourse is defined as a video-based instructional program containing the following design elements:

- 1. A defined audience.
- 2. Content designed with input of subject matter experts.
- 3. Testimonials of experts, victims, officers, and practitioners that convey knowledge, experiences, and expert advice.
- 4. Engaging graphics that reinforce cognitive materials and key learning points.
- 5. A professional host as a guide to the course.
- 6. Video that meets or exceeds broadcast quality.
- 7. Dramatizations that demonstrate best practices.
- 8. Content in compliance with state, federal, and local law.
- 9. Situational awareness in critical areas.
- 10. Learning objectives.

2008	<b>CPTN DVD Training Package</b>		
Month	Titles	Support Documentation	CPT Credit
January	Legal Update 2008 Telecourse Legal Aspects of Terrorism Telecourse	P.C. 13519.12	2 2
February	Ethical Use of Force Telecourse On the Edge: A Tactical Training Series, The Ethical Use of Force		2 5
March	Domestic Violence Update Telecourse	P.C. 13519, Guidelines	2
April	On the Edge: A Dispatcher Training Series Vol. 1		5
May	Surviving Deadly Assaults Telecourse Preventing Law Enforcement Suicide Telecourse	LEOKA Report	2 2
June	Pursuit Driving Update Telecourse Tactical Driving for Law Enforcement Telecourse Pursuit Driving Line-Up Training	P.C. 13519.8, Guidelines, V.C. 17004.7	2 2 5
July	Racial Profiling Update Telecourse	P.C. 13519.4	2
August	Responsibility for Children when the Parent is Arrested Telecourse	P.C. 13517.7, Guidelines	2
September	Protecting Our Transportation Systems Telecourse Critical Incident Management (SEMS and NIMS) Telecourse	P.C. 13519.12 HSPD-5	2 2
October	Sexual Assault Investigation: Adults & Adolescents Telecourse	P.C. 131516	2
November	Law Enforcement Response to Homelessness Update Telecourse Response to Human Trafficking Telecourse	P.C. 13519.64 P.C. 13519.14	2 2
December	Achieving Training Excellence Telecourse Victims of Violence: A Guide to Help	Strategic Plan Objective C.6	2
	Bring Justice Telecourse	<u> </u>	49

2009	CPTN DVD Training Package		
Month	Titles	Support Documentation	CPT Credit
January	Legal Update 2009 Telecourse		2
February	California Public Records Act Telecourse	G.C. 6250-6270	2
March	Missing Persons Telecourse	P.C. 13519.1	2
April	Building Law Enforcement Image Telecourse	Strategic Plan Objective C.6	2
May	Prisoner Security Telecourse		2
June	Extradition Procedures Telecourse	Title 49 CFR 1544.219 and 1544.221	2
July	Anti-Reproductive Rights Crimes Telecourse	P.C. 13778	2
August	Hate Crimes Telecourse	P.C. 13519.6	2
September	Legal Actions Involving Peace Officers Telecourse		2
October	Animal Cruelty Telecourse		2
November	Crowd Management Telecourse	P.C. 13514.5	2
December	Supporting Returning Military Law Enforcement Personnel Telecourse		2
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## **MANDATES**

- PC 13512 Adherence to standards
- PC 13514 Use of tear gas
- PC 13514.1 SWAT Operations; training recommendations and guidelines
- PC 13514.5 Training of law enforcement officers, handling acts of civil disobedience; guidelines
- PC 13515 Elder and dependent adult abuse training course; required for police officers or deputy sheriffs
- PC 13515.25 Developmentally disabled and mentally ill persons; law enforcement interaction
- PC 13515.55 High technology crimes and computer-seizure training requirement
- PC 13516 Sexual assault cases; standard investigative procedures; training; legislative intent
- PC 13517 Child abuse or neglect; procedures for detection, investigation
- PC 13517.5 Minor witnesses; interview procedures
- PC 13517.7 Child safety when a caretaker parent or guardian is arrested; training and guidelines
- PC 13518 First aid and cardiopulmonary resuscitation; exclusion of certain personnel
- PC 13518.1 Cardiopulmonary resuscitation; manual masks and airway assemblies
- PC 13519 Domestic violence complaints; training course and guidelines for handling; requirements

- PC 13519.05 Stalking; training course and guidelines
- PC 13519.1 Missing person; training course and guidelines
- PC 13519.2 Persons with developmental disabilities or mental illness; training course and guidelines
- PC 13519.3 Sudden infant death syndrome; training; investigation; fee
- PC 13519.4 Racial and cultural diversity training
- PC 13519.5 Gang and drug law enforcement; training
- PC 13519.6 Hate crimes; training courses and guidelines
- PC 13519.64 Homelessness; Telecourse
- PC 13519.7 Sexual harassment in the workplace; complaint guidelines and training
- PC 13519.8 High speed vehicle pursuits; training courses and guidelines
- PC 13519.12 Establishment of training standards/course; first responders to acts of terrorism
- PC 13519.14 Courses of instruction for training in the handling of human trafficking complaints; guidelines
- PC 13778 Anti-reproductive rights crimes
- PC 14304 Peace officer environmental enforcement training

2010	CPTN DVD Training Package		
Month	Titles	Support Documentation	CPT Credit
January	Legal Update 2010 Telecourse		2
February	Public Health Emergencies Telecourse	P.C. 13519.12	2
March	Youth Violence Update Telecourse		2
April	Domestic Violence Update Telecourse	P.C. 13519, Guidelines	2
May	Custodial & Courtroom Security Telecourse		2
June	Weapons Law Telecourse		2
July	Drugs and Gangs Telecourse	P.C. 13519.5	2
August	SIDS: Response to Infant Death Telecourse	P.C. 13519.3	2
September	Child Abuse Telecourse	P.C. 13517	2
October	K-9 Operations Telecourse		2
November	SWAT Response Telecourse	P.C. 13514.1	2
December	Elder Abuse Telecourse Hearsay Testimony Telecourse	P.C. 13515 P.C. 872b	2 2
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2011	<b>CPTN DVD Training Package</b>		
Month	Titles	Support Documentation	CPT Credit
January	Legal Update 2011 Telecourse		2
February	Pursuit Driving Telecourse	P.C. 13519.8, Guidelines, V.C. 1700.4	2
March	Sexual Harassment Telecourse	P.C. 13519.7	2
April	Surviving Deadly Assaults Telecourse	LEOKA Report	2
May	Credible Leadership Telecourse	Strategic Pan Objective C.6	2
June	High Tech Crimes Telecourse	P.C. 13515.55	2
July	Stalking Telecourse	P.C. 13519.05	2
August	Sexual Assault Telecourse	P.C. 13516	2
September	Racial Profiling Telecourse	P.C. 13519.4	2
October	Child Safety Telecourse	P.C. 13517.7	2
November	Homelessness Telecourse	P.C. 13519.64	2
December	ТВА		
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## **DIGITAL ARCHIVE**

All Telecourses, Line-Up training programs and associated training content source documents are converted to digital files for secure, managed storage and digital preservation. This provides a foundation for a digital record of all of CPTN's programs that is separate from the digital video masters of the programs on videotape or DVD. These digital records are accessible and searchable, allowing easy reference for production in civil, criminal and administrative proceedings concerning legal actions involving officers.

2012	CPTN DVD Training Package		
Month	Titles	Support Documentation	CPT Credit
January	Legal Update 2012 Telecourse		2
February	Anti-Reproductive Rights Update Telecourse	P.C. 13778	2
March	Hate Crimes Update Telecourse	P.C. 13519.6	2
April	Domestic Violence Update Telecourse	P.C. 13519, Guidelines	2
May	Sexual Assault Update Telecourse	P.C. 13516	2
June	Racial Profiling Update Telecourse	P.C. 13519.4	2
July	Civil Disobedience Update Telecourse	P.C. 13514.5	2
August	Mentally Disabled Telecourse	P.C. 13515.25	2
September	Missing Persons Update Telecourse	P.C. 13519.1	2
October	Human Trafficking Update Telecourse	P.C. 13519.14	2
November	TBA		
December	TBA		
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